

14 October 2024

Dear Parents/Carers

RE: OCTOBER HOLIDAY SCHOOL – DRAMA HELPERS

We would like to invite Year 10 Drama students to assist with an event during the October Holiday School for Years 7-9. On Wednesday 23 October 2024, the younger students attending Holiday School will take part in an immersive Halloween experience in the Drama studio, where they will engage in a variety of Halloween-themed activities.

We are asking the Year 10 Drama students to dress up as different characters to help support this event. They are not required to wear school uniform on the day and may come in Halloween costumes if they wish, however, we have a selection of costumes, masks, and props available at school, so there is no need to purchase anything. Additionally, all helpers will receive a complimentary meal in the courtyard café on this day.

Key details are as follows:

Date: Wednesday 23 October 2024

Timings:

- Students should arrive promptly at 8.30 am and go straight to the Drama studio
- 8:30 am -9.00 am: Warm-up and set up
- 9.00 am – 10.00 am: Session 1
- 10.00 am -11.00 am: Session 2
- 11.00 am -11:30 am: Break with free meal
- 11:30 am -12:30 pm: Session 3
- 12:30 pm – 1:30 pm: Tidy up
- 1.30 pm – students will be dismissed.

I trust you will agree that this is a fantastic opportunity for your child. Please complete the reply slip below and return this to **Mrs Kitsiou** by **Friday 18 October 2024**. Students who do not submit the consent form will not be permitted to participate. If you have any questions regarding this letter, then please do not hesitate to contact me on telephone number 01375 489000 or via email at kate.kitsiou@theglc.org.uk. Details of this letter will also be added to the Academy website.

Yours sincerely



Mrs K Kitsiou
ASSISTANT PRINCIPAL

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REPLY SLIP - OCTOBER HOLIDAY SCHOOL – DRAMA HELPERS

I Parent/Carer of: _____ (Student Name) would like him/her to participate in the October Holiday School, as a Drama helper.

Details of my child’s food allergies/dietary requirements and medical conditions: _____

*I will make arrangements for my child to be collected from The Gateway Academy at 1.30pm

*I am happy for my child to walk home from The Gateway Academy at 1.30pm

**Please tick as appropriate*

Emergency Contact Name _____ Emergency Contact Number _____

Signed _____ (Parent/Carer) Dated _____

(Please return this reply slip to Mrs Kitsiou by Friday 18 October 2024)