



AFR/JJA

16 September 2024

Dear Parent/Carer

RE: TRIP TO UNIVERSITY OF ESSEX – WEDNESDAY 6 NOVEMBER 2024

I am delighted to inform you that as your child missed out on the University trip in July 2024 because they attended the Districts Finals, we have arranged for an aspirational trip to University of Essex, Colchester on **Wednesday 06 November 2024**.

We will be travelling by minibus to the University of Essex, leaving the Academy at **08.30 am** and returning to the Academy at approximately **3.30 pm** (traffic permitting) when your child will be dismissed. Alternative arrangements will need to be made for your child’s journey home from the Academy on this day. There is **no** charge for this trip.

Students may wish to bring with them a packed lunch and a bottle of water. Students entitled to free school meals will have a lunch provided for them and this will be collected for them on the day. Students are required to wear school uniform.

I am sure that you will agree that this is an exciting opportunity for your child and ask that you complete the reply slip below and return this to **Student Services by Friday 12 October 2024**. Students who do not complete and return the consent form will not be allowed to take part in this visit. If you have any questions or comments regarding this trip, please do not hesitate to contact me on telephone number 01375 489000 or via email at anna.fuller@theglc.org.uk. Details of this trip will also be added to the Academy website.

Yours sincerely

Mrs A Fuller
CAREERS COORDINATOR

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REPLY SLIP - TRIP TO UNIVERSITY OF ESSEX – WEDNESDAY 06 NOVEMBER 2024

I Parent/Carer of: _____ (Student Name) would like him/her to participate in the trip to The University of Essex on **Wednesda 06 November 2024**.

Details of my child’s food allergies/dietary requirements and medical conditions: _____

*I will make arrangements for my child to be collected from The Gateway Academy at 3.30 pm

*I am happy for my child to walk home from The Gateway Academy at 3.30 pm

**Please tick as appropriate*

Emergency Contact Name _____ Emergency Contact Number _____

Signed _____ (Parent/Carer) Dated _____

(Please return this reply slip to Student Services by Friday 12 October 2024)

The Gateway Academy,
Marshfoot Road, Tilbury, Essex, RM16 4LU

Tel: 01375 489000

admin.gateway@theglc.org.uk
www.theglc.org.uk

The GLC Trust is a company limited by guarantee, registered in England & Wales (Registered Number 5853746). Registered office at The Gateway Academy, Marshfoot Road, Tilbury, Essex RM16 4LU.

Chief Executive Officer: Viki Reid.

The GLC is committed to safeguarding and promoting the welfare of children and young people and expect all staff, volunteers and visitors to share this commitment.

