



JHY/JJA

12 September 2024

Dear Parents/Carers

**RE: TABLE TENNIS COACHING – TUESDAYS FROM 3.00 PM – 4.00 PM**

I am writing to you today to offer your child a unique opportunity to join table tennis coaching sessions with a coach from Table Tennis England. These sessions are scheduled every Tuesday from 3:00 to 4:00 pm, starting on **Tuesday 17 September 2024**, until the end of the academic year. These sessions will be held at The Gateway Academy in our Blue Floor Gym. Please make alternative arrangements for your child's transportation home from the Academy on these evenings.

Your child has been selected to join these sessions based on their potential demonstrated in PE lessons and extra-curricular clubs. We have recognised their dedication and skill and we believe these sessions will provide an excellent opportunity for them to further develop their talent and passion for the sport. These sessions are fully funded by the Academy, and is part of extending our extra-curricular provision at the Academy.

I hope that you will agree that this is a fantastic opportunity for your child and ask that you complete and return the consent form to me, no later than **Friday 13 September 2024**. Students who do not complete and return the consent form will not be allowed to take part in these exclusive coaching sessions.

If you have any questions or require further information, please do not hesitate to contact me, Miss Heavey at [jess.heavey@theglc.org.uk](mailto:jess.heavey@theglc.org.uk) or Mr White at [jamie.white@theglc.org.uk](mailto:jamie.white@theglc.org.uk).

Please give our congratulations once again on this well-deserved invitation to your child and we look forward to seeing their showcase and further develop their skills.

Yours sincerely

**Miss J Heavey**  
**DEPUTY HEAD - PE**

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**REPLY SLIP**

**RE: TABLE TENNIS COACHING – TUESDAYS FROM 3.00 PM – 4.00 PM**

I give permission for \_\_\_\_\_ (Student Name) to attend the Table Tennis coaching sessions, at The Gateway Academy on Tuesdays between 3.00 pm and 4.00 pm.

Any medical conditions/allergies \_\_\_\_\_

Emergency Contact Name \_\_\_\_\_ Emergency Contact Number \_\_\_\_\_

\*I confirm that I will **collect** my child at 4.00 pm on , after the Table Tennis coaching

\*I confirm that my child can **walk home**, at 4.00 pm on Tuesdays, after the Table Tennis coaching

*\*Please tick as appropriate*

Signed \_\_\_\_\_ (Parent/Carer)

*Please return completed slip to Miss Heavey by Friday 13 September 2024*

**The Gateway Academy,**  
**Marshfoot Road, Tilbury, Essex, RM16 4LU** | **Tel: 01375 489000** | **admin.gateway@theglc.org.uk**  
**www.theglc.org.uk**

The GLC Trust is a company limited by guarantee, registered in England & Wales (Registered Number 5853746). Registered office at The Gateway Academy, Marshfoot Road, Tilbury, Essex RM16 4LU.

Chief Executive Officer: Vikki Reid.

The GLC is committed to safeguarding and promoting the welfare of children and young people and expect all staff, volunteers and visitors to share this commitment.



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Together, Improving Upon the Best

