

SSW/NSL

25 March 2024

Dear Year 6 Parent/Carer

RE: YEAR 6 TO 7 TRANSITION ARRANGEMENTS – MONDAY 1 JULY – FRIDAY 5 JULY 2024

We recently sent you a letter welcoming your child to The Gateway Academy. Year 6 transition will take place on the dates above and during this week we wish to provide your child with the very best possible start to their secondary education. Please find below information about our transition period to help prepare your child for this experience.

Arrangements

- All Year 6 students will attend The Gateway Academy from 8:15 am to 2:30 pm (they should go directly to The Gateway Academy and **not** to their primary school). Members of staff will be on hand inside the courtyard to direct your child when they arrive here on their first day. For the remainder of the week, please ensure that your child is onsite at The Gateway Academy by 8:13 am, as the school gates will close at 8:15 am. Any students arriving after this time will need to make their way to the reception.
- All students will be expected to wear their primary school uniform; jewellery should be kept to a minimum. Please ensure your child brings their school bag and equipment.
- On the first day all Year 6 students will be given a lesson timetable, on this there will be a day where your child will participate in a PE lesson, we ask that your child comes into school wearing their PE kit **only** on the day they have the PE lesson.
- Wherever possible, students will be taught with other children from their current primary school. (New class sets will be established, where appropriate, at the start of Year 7 in September.)
- The Gateway Academy is a mobile phone free school, this means mobile phones are not to be seen or used from the time students arrive at the Courtyard gate in the morning until the time they leave the Courtyard gate at the end of the day. This includes break and lunch time. If a student's mobile phone is, seen or heard during these times it will be confiscated and returned to them at the end of the school day.
- Students can bring a packed lunch, or can purchase a school meal with cash. Meals will be provided for those students entitled to a free school meal (cashless vending cards will be issued to new Year 7 students upon their return to the Academy in September 2024). **Fizzy drinks are not permitted in the Academy**, please visit our website to view our Academy lunch menu. Transition will be held on a week two here at The Gateway Academy, please ensure you look at the correct week when viewing the menus.

Continued overleaf/2

- If your child is **not** making their own way to and from our Academy each day of the transition period, you will need to collect your child from The Gateway Academy Courtyard gates at the end of the day at 2:30 pm. (Please note for the period of Year 6 to 7 transition, this is 15 minutes earlier than our current Year 7 and Year 8 students). This finish time will only be for the week of transition and will change when they join us in September 2024.

Uniform may be ordered on the following dates:

Monday 1 July 2024	2:00pm to 5:00pm
Wednesday 3 July 2024	2:00pm to 5:00pm
Friday 5 July 2024	2:00pm to 5:00pm

Uniform will need to be collected on the following dates:

Tuesday 27 August	10:00am to 3:00pm
Wednesday 28 August	9:00am to 3:00pm
Thursday 29 August	9:00am to 3:00pm
Friday 30 August	9:00am to 3:00pm

Please be aware that we will require full payment for your child's uniform on the day of ordering. Payment can be paid in the form of cash or debit/credit card.

Please can you complete the reply slip on the google link below no later than **Friday 21 June 2024**.

https://docs.google.com/forms/d/1rzsVPUk4cSS33zq-ICakJRNnLWA0cPpPrQOyG8H_4cQ/

If you have any questions or queries with regards to the contents of this letter, then please do not hesitate to contact me on telephone number 01375 489000 or via email at gateway-transition@theglc.org.uk.

Yours sincerely



Mrs S Shaw
ASSISTANT PRINCIPAL