

17 January 2024

Dear Parent/Carer

**RE: TRIP TO STRATFORD, LONDON – FRIDAY 26 JANUARY 2024**

I am writing to advise you that, as part of your child's Geography GCSE, we intend carrying out an academic fieldwork trip to Stratford in London on Friday 26 January 2024. As part of their GCSE Geography course, students are expected to attend two fieldwork days, we completed the first in the summer term of year 10. They will be examined on their ability to recall information related to carrying out research outside of the classroom. The details are offered as a guide to the intended times and locations but alteration to detail and to timing is possible depending on the learning needs, weather, traffic and any other incidental circumstances.

Students will meet at Tilbury Train Station promptly at 8.30 am. We aim to return to Tilbury Train Station at 3.00 pm when students will be dismissed. Alternative arrangements will need to be made for your child's journey home from Tilbury Train Station on this day. Your child will require a bag or rucksack, a packed lunch and a bottle of water (or money to purchase food and a drink). If your child is eligible for free school meals, this will be collected from the Courtyard Café before we leave. Students are not required to wear school uniform; however, appropriate and comfortable clothing should be worn, as students will be representing the Academy throughout the day. The majority of expenses have been covered by the Academy, however, students will need to pay £5.00 towards the cost of the transport and this can be paid via ParentPay. Please note that the Academy may consider financial assistance in some individual circumstances where genuine reasons exist which may preclude students from attending educational trips. Please email me at nathan.hunnisett@theglc.org.uk to initiate a conversation about financial assistance. Assistance will ultimately be at the discretion of the Head of School. Please be aware that this request must be made without delay since places are allocated on a first come first served basis.

Please complete the reply slip below and return this to **Student Services** by no later than **Wednesday 25 January 2024**. If you have any queries regarding this trip, please do not hesitate to contact me on telephone number 01375 489000 or via email at nathan.hunnisett@theglc.org.uk. Details of this trip will also be placed on the Academy website.

Yours faithfully

Mr N Hunnisett
VICE PRINCIPAL

REPLY SLIP**RE: TRIP TO STRATFORD ON FRIDAY 26 JANUARY 2024**

I give permission for _____ (Student name) to attend the trip to Stratford, London on Friday 26 January 2024.

Any medical conditions/allergies _____

Emergency Contact Name _____ Emergency Contact Number _____

*I will make arrangements for my child to be collected from Tilbury Train Station at 3.00 pm ☐

*I give permission for my child to walk home from Tilbury Train Station at 3.00 pm ☐

*I have paid my child's contribution of £5.00 towards the cost of this trip via ParentPay ☐

**Please tick as appropriate*

Signed _____ (Parent/Carer)

(Please return reply slip to Student Services by no later than Wednesday 24 January 2024)

The Gateway Academy,
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The GLC Trust is a company limited by guarantee, registered in England & Wales (Registered Number 5853746). Registered office at The Gateway Academy, Marshfoot Road, Tilbury, Essex RM16 4LU.

Chief Executive Officer: Viki Reid.

The GLC is committed to safeguarding and promoting the welfare of children and young people and expect all staff, volunteers and visitors to share this commitment.



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