

The Gateway Academy Anti-Bullying Flow Chart

Zero tolerance Anti-bullying Culture

We encourage all to report any concern.

- Who to contact:
- Anti-bullying co-ordinator Ms R Mead
- Tutor, teacher, Progress lead or lead coach
- Email: antibullying@theglc-ict.co.uk
- Drop in to the Anti-bullying Ambassadors in the library at break or lunch
- Use the boxes outside each base room
- Use the button on your Google Classroom

Proactive Strategies

- Curriculum and tutor programme
- Social development programme

Complaint?

If you are concerned with the procedure at any time please feel free to contact the school for an update / support

Incidents Reported

Recorded by anti-bullying co-ordinator
Logged on CPOMS

- Parents and student involved and informed
- Progress lead / tutor informed
- SEND informed if applicable
- SLT informed and logged

Investigation

Statements taken separately and from any additional staff / students who may have witnesses. CCTV checked

- Parents and students involved and informed
- SLT informed
- Recorded and logged on CPOMS
- Logged by Anti-bullying co-ordinator

Action – Short Term

Sanction
Reprimand, report, social time removal, internal exclusion, suspension, Police

Restorative Approach
Pair, Group, with parents, with police

Victim support and objectives for perpetrator put in place and followed up

- Parents and students involved and informed of action
- SLT lead informed
- Recorded and logged on CPOMS
- Logged by Anti-bullying co-ordinator

ISSUE RESOLVED

Action longer term

SLT report
Referral to wellbeing team – see mental health flow chart

- Checking (with parents and students)**
- After 1 week – Progress leader – report to anti-bullying co-ordinator and log on CPOMS
 - After 4 weeks – Progress leader, report to anti-bullying co-ordinator and log on CPOMS
 - After 3 months – SLT responsible for anti-bullying
- If issues arise investigation is reopened.