



CWY/KPR/JJA

05 January 2023

Dear Parent/Carer

**RE: TRIP TO CAMBRIDGE UNIVERSITY – TUESDAY 24 JANUARY 2023**

I am delighted to inform you that your child has been chosen to go on an aspirational trip to Emmanuel College, Cambridge University on **Tuesday 24 January 2023**

We will be travelling by coach to Cambridge, leaving the Academy at **08.30** and returning to the Academy at approximately **16.00** (traffic permitting) when students will be dismissed. Alternative arrangements will need to be made for your child’s journey home from the Academy on this day.

Lunch will be provided for all students on the day. Kindly inform us of any dietary requirements your child may have. Students are required to wear full school uniform and should be reminded that they will be representing the Academy throughout the day. There is no charge for this trip.

I am sure that you will agree that this is an exciting opportunity for your child and ask that you complete the reply slip below and return this to **Student Services by Wednesday 18 January 2023**. Students who do not complete and return the consent form will not be allowed to take part in this visit. If you have any questions or comments regarding this trip to Cambridge University, please do not hesitate to contact Mrs Palmer on telephone number 01375 489000 or via email at [kate.palmer@theglc.org.uk](mailto:kate.palmer@theglc.org.uk). Details of this trip will also be added to the Academy website.

Yours sincerely

**Mr C Way**  
**CAREERS LEAD**

**Mrs K Palmer**  
**CAREERS COORDINATOR**

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**REPLY SLIP - TRIP TO CAMBRIDGE – TUESDAY 24 JANUARY 2023**

I Parent/Carer of: \_\_\_\_\_ (Student Name) would like him/her to participate in the trip to Cambridge University on **Tuesday 24 January 2023**.

Details of my child’s food allergies and medical conditions: \_\_\_\_\_

\*I will make arrangements for my child to be collected from The Gateway Academy at 16.00

\*I am happy for my child to walk home from The Gateway Academy at 16.00

*\*Please tick as appropriate*

Emergency Contact Name \_\_\_\_\_ Emergency Contact Number \_\_\_\_\_

Signed \_\_\_\_\_ (Parent/Carer) Dated \_\_\_\_\_

*(Please return this reply slip to Student Services by Wednesday 18 January 2023)*

**The Gateway Academy,**  
**Marshfoot Road, Tilbury, Essex, RM16 4LU** | **Tel: 01375 489000** | **admin.gateway@theglc.org.uk**  
**www.theglc.org.uk**

The GLC Trust is a company limited by guarantee, registered in England & Wales (Registered Number 5853746). Registered office at The Gateway Academy, Marshfoot Road, Tilbury, Essex RM16 4LU.

Chief Executive Officer: Viki Reid.

The GLC is committed to safeguarding and promoting the welfare of children and young people and expect all staff, volunteers and visitors to share this commitment.

