



CWY/KPR/JJA

15 June 2022

Dear Parent/Carer

RE: TRIP TO UPS COLLEGE (PALMERS COLLEGE) – FRIDAY 7 JULY 2023

I am delighted to inform you that your child has been chosen to go on an aspirational trip to UPS college (Palmer’s site) on **Friday 7 July 2023**.

We will be walking to UPS from The Gateway Academy, leaving the Academy at **09.00 am** and returning to the Academy by approximately **3.00 pm**, when your child will be dismissed. Alternative arrangements will need to be made for your child’s journey home from the Academy on this day.

Students will need to bring with them a packed lunch and a bottle of water. Students entitled to free school meals will have a lunch provided for them and this will be collected for them on the day. Students are not required to wear school uniform; however, suitable clothing and footwear should be worn and your child must be reminded that they will be representing the Academy throughout the day.

I am sure that you will agree that this is an exciting opportunity for your child and ask that you complete the reply slip below and return this to **Student Services by Friday 23 June 2023**. Students who do not complete and return the consent form will not be allowed to take part in this visit. If you have any questions or comments regarding this trip to UPS College, then please do not hesitate to contact Mr Way or Miss Dixon on telephone number 01375 489000 or via email at chris.way@theglc.org.uk or ami.dixon@theglc.org.uk . Details of this trip will also be added to the Academy website.

Yours sincerely

Mr C Way
CAREERS LEAD

Miss A Dixon
PROGRESS LEADER YEAR 10

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REPLY SLIP - TRIP TO UPS COLLEGE– FRIDAY 7 JULY 2023

I Parent/Carer of: _____ (Student Name) would like my child to participate in the trip to USP College (Palmers College) on **Friday 7 July 2023**.

Details of my child’s food allergies and medical conditions: _____

*I will make arrangements for my child to be collected from The Gateway Academy at 3.00 pm

*I am happy for my child to walk home from The Gateway Academy at 3.00 pm

**Please tick as appropriate*

Emergency Contact Name _____ Emergency Contact Number _____

Signed _____ (Parent/Carer) Dated _____

(Please return this reply slip Student Services by Friday 23 June 2023)

The Gateway Academy,
Marshfoot Road, Tilbury, Essex, RM16 4LU | **Tel: 01375 489000** | **admin.gateway@theglc.org.uk**
www.theglc.org.uk

The GLC Trust is a company limited by guarantee, registered in England & Wales (Registered Number 5853746). Registered office at The Gateway Academy, Marshfoot Road, Tilbury, Essex RM16 4LU.

Chief Executive Officer: Viki Reid.

The GLC is committed to safeguarding and promoting the welfare of children and young people and expect all staff, volunteers and visitors to share this commitment.

