



JHL/JJA

19 May 2023

Dear Parent/Carer

**RE: GCSE PHOTOGRAPHY FIELD TRIP TO SOUTHEND – THURSDAY 22 JUNE 2023**

On Thursday 22 June 2023, your child’s GCSE Photography class will be visiting Southend seafront. This is an excellent opportunity for GCSE students to take a variety of photographs for their Environment Portfolio. Students will have free time to go and take photos of the water at the seafront, photos of the beach and they can make their way into Southend Town Centre to take photos of buildings. Students will **not** be escorted by an adult for this activity, so they need to be very sensible and ensure that they meet back at the coach at their allocated time.

Students will be expected to wear school uniform and should remember that they will be representing The Academy throughout this trip. Those attending the trip will need to bring a packed lunch and drink for their lunch on this day. Students entitled to free school meals will have a packed lunch provided for them. It is advisable they bring a camera or a phone with them to take pictures bring the day, **students will be responsible for their own devices.**

We will be travelling to and from the venue by coach. Students are expected to be in school at their usual time of 08.10 am and go to Period 1 and be registered. We will be leaving the Academy promptly at 8.30 am and returning at 12.30 pm (traffic permitting) when students will return to their lessons (Period 5). The majority of expenses have been covered by the Academy, however, students will need to pay £5.00 towards the cost of the coach and this can be paid via ParentPay.

I am sure that you will agree this is a fantastic opportunity for your child and would ask that you return the completed permission slip below to Student Services by **Friday 09 June 2023**. If you have any queries regarding this letter, please do not hesitate to contact me on telephone number 01375 489000 or via email at [jenny.hill@theglc.org.uk](mailto:jenny.hill@theglc.org.uk).

Yours sincerely

**Mrs J Hill**  
**HEAD OF ARTS**

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**REPLY SLIP**

**RE: GCSE PHOTOGRAPHY FIELD TRIP TO SOUTHEND – THURSDAY 22 JUNE 2023**

I give permission for my child \_\_\_\_\_ (Student Name) to attend a visit to Southend-On-Sea on Thursday 22 June 2023

Any medical conditions/allergies \_\_\_\_\_

Emergency Contact number \_\_\_\_\_

\*I have paid my child’s contribution of £5.00 towards the cost of the coach for this trip via ParentPay   
(\*Please indicate by ticking relevant box)

Signed \_\_\_\_\_ (Parent/Carer)

*Please return completed slip to Student Services by Friday 09 June 2023*

**The Gateway Academy,**  
**Marshfoot Road, Tilbury, Essex, RM16 4LU** | **Tel: 01375 489000** | **admin.gateway@theglc.org.uk**  
**www.theglc.org.uk**

The GLC Trust is a company limited by guarantee, registered in England & Wales (Registered Number 5853746). Registered office at The Gateway Academy, Marshfoot Road, Tilbury, Essex RM16 4LU.

Chief Executive Officer: Viki Reid.

The GLC is committed to safeguarding and promoting the welfare of children and young people and expect all staff, volunteers and visitors to share this commitment.

