



JHL/JJA

19 May 2023

Dear Parent/Carer

RE: GCSE PHOTOGRAPHY FIELD TRIP THE MARITIME MUSEUM, LONDON – 11 JULY 2023

On Tuesday 11 July 2023, your child’s GCSE Photography class will be visiting The Maritime Museum, London. This is an opportunity for students to take a variety of photographs for their Environment Portfolio. Students will have free time within the museum to take many photographs supporting their project and **they** will be responsible to be back at the coach by the allocated time to head back to The Gateway Academy. I would advise that students research the museum before the trip, looking at particular areas that they would like to photograph, and planning their time there.

Students will be expected to wear school uniform and should remember that they will be representing The Academy throughout this trip. Those attending the trip will need to bring a packed lunch and drink for their lunch on this day. Students entitled to free school meals will have a packed lunch provided for them. It is advisable they bring a camera or a phone with them to take pictures bring the day, **students will be responsible for their own devices.**

We will be travelling to and from the venue by coach. Students are expected to be in school at their usual time of 08.10 am and go to Periods 1 and 2. We will be leaving the Academy promptly at 10.00 am and returning at 3.00 pm (traffic permitting) when students will be dismissed. Alternative arrangements will need to be made for your child’s journey home from the Academy on this day. The majority of expenses have been covered by the Academy, however, students will need to pay £5.00 towards the cost of the coach and this can be paid via ParentPay.

I am sure that you will agree this is a fantastic opportunity for your child and would ask that you return the completed permission slip below to Student Services by **Tuesday 04 July 2023**. If you have any queries regarding this letter, please do not hesitate to contact me on telephone number 01375 489000 or via email at jenny.hill@theglc.org.uk.

Yours sincerely

Mrs J Hill
HEAD OF ARTS

REPLY SLIP

RE: GCSE PHOTOGRAPHY FIELD TRIP THE MARITIME MUSEUM, LONDON – 11 JULY 2023

I give permission for my child _____ (Student Name) to attend visit to The Maritime Museum, London on Tuesday 11 July 2023

Any medical conditions/allergies _____

Emergency Contact number _____

- *I will make arrangements for my child to be collected from Gateway Academy at 3.00 pm
 - *I give permission for my child to walk home from Gateway Academy at 3.00 pm
 - *I have paid my child’s contribution of £5.00 towards the cost of the coach for this trip via ParentPay
- (*Please indicate by ticking relevant box)

Signed _____ (Parent/Carer)

Please return completed slip to Student Services by Tuesday 04 July 2023

The Gateway Academy, Marshfoot Road, Tilbury, Essex, RM16 4LU | Tel: 01375 489000 | admin.gateway@theglc.org.uk | www.theglc.org.uk

The GLC Trust is a company limited by guarantee, registered in England & Wales (Registered Number 5853746). Registered office at The Gateway Academy, Marshfoot Road, Tilbury, Essex RM16 4LU.

Chief Executive Officer: Viki Reid.

The GLC is committed to safeguarding and promoting the welfare of children and young people and expect all staff, volunteers and visitors to share this commitment.

