



JHL/JJA

19 May 2023

Dear Parent/Carer

**RE: GCSE PHOTOGRAPHY FIELD TRIP TO THE LOCAL FOREST – FRIDAY 09 JUNE 2023**

On Friday 09 June 2023, your child’s GCSE Photography class will be visiting a local forest. This is an opportunity for students to take a variety of photographs for their Environment Portfolio. Students will have free time to go and take photos of the forest. Students will **not** be escorted by an adult for this activity so they need to be very sensible and ensure that they meet back at the minibus at their allocated time.

Students will be expected to wear school uniform and should remember that they will be representing The Academy throughout this trip. Those attending the trip will need to bring a packed lunch and drink for their lunch on this day. Students entitled to free school meals will have a packed lunch provided for them. It is advisable they bring a camera or a phone with them to take pictures bring the day, **students will be responsible for their own devices.**

We will be travelling to and from the venue by coach. Students are expected to be in school at their usual time of 08.10 am and go to Periods 1 to 4. We will be leaving the Academy promptly at 12.15 pm and returning at 2.45 pm (traffic permitting) when students will be dismissed. All expenses for this trip have been covered by The Academy.

I am sure that you will agree this is a fantastic opportunity for your child and would ask that you return the completed permission slip below to Student Services by **Friday 02 June 2023**. If you have any queries regarding this letter, please do not hesitate to contact me on telephone number 01375 489000 or via email at [jenny.hill@theglc.org.uk](mailto:jenny.hill@theglc.org.uk).

Yours sincerely

**Mrs J Hill**  
**HEAD OF ARTS**

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**REPLY SLIP**

**RE: GCSE PHOTOGRAPHY FIELD TRIP TO THE LOCAL FOREST – FRIDAY 09 JUNE 2023**

I give permission for my child \_\_\_\_\_ (Student Name) to attend a visit to the local forest on Friday 09 June 2023

Any medical conditions/allergies \_\_\_\_\_

Emergency Contact number \_\_\_\_\_

Signed \_\_\_\_\_ (Parent/Carer)

*Please return completed slip to Student Services by Friday 02 June 2023*

**The Gateway Academy,**  
**Marshfoot Road, Tilbury, Essex, RM16 4LU** | **Tel: 01375 489000** | **admin.gateway@theglc.org.uk**  
**www.theglc.org.uk**

The GLC Trust is a company limited by guarantee, registered in England & Wales (Registered Number 5853746). Registered office at The Gateway Academy, Marshfoot Road, Tilbury, Essex RM16 4LU.

Chief Executive Officer: Viki Reid.

The GLC is committed to safeguarding and promoting the welfare of children and young people and expect all staff, volunteers and visitors to share this commitment.

