



BMD/JJA

22 April 2026

Dear Parent/Carer/Year 11 Student

YEAR 11 GRADUATION CEREMONY – FRIDAY 19 JUNE 2026

Firstly, can I take this opportunity to say a massive well done to our Year 11 students on how well they have conducted themselves so far, this academic year. We are extremely proud of each and every one of our Year 11 students and excited for them to sit their upcoming GCSE Examinations.

I am writing to inform you of the Year 11 graduation ceremony. Each student will receive a maximum of two tickets for parents/career to attend this event to celebrate their time here at The Gateway Academy.

Year 11 Graduation Event:

- **Date:** Friday 19 June 2026
- **Tickets:** 2 tickets per student
- **Timings:** 12.15 – 13.15 - Graduation ceremony
13.15 – 14.00 - Nibbles and final goodbye in the Courtyard Café
- **Dress Code:** For students – smart attire

We look forward to welcoming you and your child at the Year 11 Graduation Ceremony on Friday 19 June 2026. To confirm your attendance, Parents/Carers are required to complete the following Google Form: <https://forms.gle/YHCZXUXNodtZMFVY6>. Please note that a Google account is not required to access and submit the form, although it may be necessary to copy and paste the link into Google Chrome.

We look forward to celebrating this special occasion with our Year 11 students, however, please be aware that without a completed Attendance Form, you will not be able to attend.

As part of this special celebration, we would like to show student's growth here at the Academy. Please can you submit one baby photo of your child that we can use as part of our graduation ceremony. Please email this either becky.mead@theglc.org.uk or louise.smith@theglc.org.uk by **Friday 22 May 2026**.

If you have any questions with regards to the Year 11 Graduation Ceremony, please do not hesitate to contact me or Mrs Smith on telephone number 01375 489000 or via email at becky.mead@theglc.org.uk or louise.smith@theglc.org.uk

Yours sincerely

Miss B Mead

PROGRESS LEADER YEAR 11

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The GLC Trust is a company limited by guarantee, registered in England & Wales (Registered Number 5853746). Registered office at The Gateway Academy, Marshfoot Road, Tilbury, Essex RM16 4LU.

Chief Executive Officer: Viki Reid.

The GLC is committed to safeguarding and promoting the welfare of children and young people and expect all staff, volunteers and visitors to share this commitment.

