



AFR/JJA

04 November 2025

Dear Parent/Carer

**TASTER EVENT WORKSHOP - SOUTH ESSEX GRAYS CAMPUS – FRIDAY 12 DECEMBER 2025**

I am delighted to inform you that your child has been chosen to go to South Essex College, Grays, to experience a Taster Event workshop on **Friday 12 December 2025**.

We will be travelling to and from this event by minibus. Each session will run for approximately one to two hours, depending on the selected workshop. We plan to depart from the Academy at 8:45 am and expect to return around 2:45 pm (traffic permitting). Once this trip is finished, students will be dismissed either from The Gateway Academy or directly from South Essex College. Please ensure that alternative travel arrangements are made for your child's journey home from the Academy on this day.

Students **must** bring a packed lunch and a bottle of water. Students entitled to free school meals will have a lunch provided for them and they will need to collect this from the Courtyard Cafe prior to leaving. School uniform is not required and I am pleased to advise that there is no cost whatsoever for this trip. Please note that students will be representing the Academy throughout the visit and are expected to conduct themselves accordingly.

I am confident you will agree that this is a fantastic opportunity for your child. To confirm their participation in this trip, please could I ask that you complete the Google Form herewith: <https://forms.gle/3QbAvJvJAJhWbhP6A>. Please note, you do not need a Google account to fill in the form, although you may need to copy and paste the link into Google Chrome.

Kindly ensure the Google Form is completed and submitted by **Friday 21 November 2025**. Students without a completed consent form will be unable to participate in this trip and will be expected to attend their usual lessons on this day. Should you have any questions or require further information, please feel free to contact me on 01375 489000 or via email at [anna.fuller@theglc.org.uk](mailto:anna.fuller@theglc.org.uk). Details of this trip will also be added to the Academy website.

Yours sincerely

**Mrs A Fuller**  
**Careers Coordinator**

**The Gateway Academy,  
Marshfoot Road, Tilbury, Essex, RM16 4LU**

**Tel: 01375 489000**

**admin.gateway@theglc.org.uk  
www.theglc.org.uk**

The GLC Trust is a company limited by guarantee, registered in England & Wales (Registered Number 5853746). Registered office at The Gateway Academy, Marshfoot Road, Tilbury, Essex RM16 4LU.

Chief Executive Officer: Viki Reid.

The GLC is committed to safeguarding and promoting the welfare of children and young people and expect all staff, volunteers and visitors to share this commitment.

