



MKE/JJA

11 July 2025

Dear Parent/Carer

RE: WHOLE SCHOOL MUSICAL PRODUCTION – HAIRSPRAY CREW

We are delighted to announce that your child has signed up and chose to be part of the crew members for the whole school musical ‘Hairspray’. This is a fantastic event which allows the opportunity for your child to develop team skills, confidence, communication and self-discipline. Your child will be taking part in different activities such as creating props, designing sets, doing light and sound technical support etc.

In preparation for this, there will be rehearsals **every Thursday (except school holidays) from 2:45pm to 5.00pm**, although we might not need all the crew members to be there every week. Our goal is to keep you up to speed as to when we need them through Google Classroom and/or Edulink communications.

A schedule below shows a list of rehearsals outside these times. It is necessary that your child is committed to attending these rehearsals and we ask for your support in this matter. Students will be supervised at all times and will need to bring water and snacks along with them for the longer rehearsals. Alternative arrangements will need to be made for your child’s journey home on these days. Due to the intense rehearsal schedule, if your child is unable to attend all rehearsals, they will not be able to take part in the show.

Below is a schedule for the days and times of each additional rehearsal. Tickets will be available for the show in due course.

DATE	TIME	LOCATION	SCHEDULE
Thursday 04 September	3:00 pm – 4:30 pm	Ellis Theatre	Hairspray the Movie
Saturday 06 December	9.00 am – 2.00 pm	Ellis Theatre	Tech/ Dress Rehearsal
Monday 08 December	8:45 am to 2:45 pm	Ellis Theatre	Dress Rehearsal & Primary Performance
Tuesday 09 December	5.00 pm Meet for 6.00pm Show	Ellis Theatre	Performance 1
Wednesday 10 December	5.00 pm Meet for 6.00pm Show	Ellis Theatre	Performance 2

Please could you also encourage your child to accept the invite to the production’s Google Classroom page- ‘Hairspray’.

I hope you will agree that this is a fantastic opportunity for your child and we look forward to welcoming you to watch the show in December. To confirm your child’s participation in our upcoming musical, please could I ask that you complete the Google Form below. Please note, you do not need a Google account to fill in the form, although you may need to copy and paste the link into Google Chrome <https://forms.gle/tHbzvEsMaMC4WELS8>.

Kindly ensure the Google Form is completed and submitted **as soon as possible**. Students without a completed consent form will **not** be able to participate in this event. Should you have any questions or require further information, please feel free to contact me on telephone number 01375 489000 or via email at melinda.kontrane@theglc.org.uk.

Yours sincerely

Mrs M Kontrane
ARTS TECHNICIAN