



ASN/JJA

12 May 2025

Dear Parent/Carer/Year 11 Student

YEAR 11 GRADUATION CEREMONY

Firstly, can I take this opportunity to say a massive well done to our Year 11 students on how well they have conducted themselves so far, this academic year. We are extremely proud of each and every one of our Year 11 students and excited for them to sit their upcoming GCSE Examinations.

I am writing to inform you of the Year 11 graduation ceremony. Each student will receive a maximum of two tickets for parents/carer to attend this event to celebrate their time here at The Gateway Academy.

Year 11 Graduation Event:

- Date: Friday 20 June 2025
- Tickets: 2 tickets per student
- Timings: 12.15 – 13.15 - Graduation ceremony
13.15 – 14.00 - Nibbles and final goodbye in the Courtyard Café
- Dress Code: For students – Smart attire

We look forward to welcoming you and your child at the Year 11 Graduation Ceremony on Friday 20 June 2025.

To confirm your attendance, Parents/Carers are required to complete the following **Google Form**: <https://forms.gle/msdGkbGgJWniLT267>. Please note that a Google account is **not** required to access and submit the form, although it may be necessary to copy and paste the link into **Google Chrome**.

We look forward to celebrating this special occasion with our Year 11 students, however, please be aware that **without a completed Attendance Form, you will not be able to attend**.

Further details about this event and a copy of this letter can be found on **The Gateway Academy's website**.

If you have any questions with regards to the Year 11 Graduation Ceremony, please do not hesitate to contact me or Mrs Acton on telephone number 01375 489000 or via email at abbey.shannon@theglc.org.uk or lisa.acton@theglc.org.uk

Yours sincerely

Miss A Shannon
PROGRESS LEADER YEAR 11