

IN-YEAR ADMISSIONS APPLICATION FORM



Please complete ALL sections in this form **IN BLOCK CAPITALS**

Section 1: This is for student's requesting a place at The Gateway Academy.

Year Group:				
Year 7	Year 8	Year 9	Year 10	Year 11

Section 2: Student Information

STUDENT DETAILS				
Student forename:		Legal Surname:		
Middle name(s)		Preferred Surname:		
Date of Birth:		Gender (Please circle):	Male	Female
STUDENT CURRENT ADDRESS				
House No.		House Name(If applicable):		
Street:		Town:		
County:		Postcode:		

PARENT/CARER DETAILS							
Mr		Mrs		Miss		Other:	
Forename:				Surname:			
Middle name(s)				Preferred Surname:			
CURRENT ADDRESS (if different to from child's address)							
House No.				House Name(If applicable):			
Street Name:				Town:			
County:				Postcode:			

COMMUNICATION DETAILS	
Home Telephone No.	
Mobile No:	
Email Address:	

Important Note:

When submitting your application you must include: A copy of your current council tax bill or if you have recently bought the property, a letter from your solicitor stating that you have exchanged contracts.

Section 3: Moving House

Fill in this section if you are moving house.

When are you moving?	Day:	Month:	Year:
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What will your new address be?			
House No.		House Name(If applicable):	
Street Name:		Town:	
County:		Postcode:	

Section 4: Your Child's current/previous school information

Name of Head teacher:			
Name of School:			
Street:		Town:	
County:		Postcode:	
Phone No.		Fax No. (If applicable):	
Date your child last attended:		Year Group:	

Section 5: Other Information

Does your child receive support for Special Educational Needs?	Yes	No
If YES, does your child hold any of the follow:		
Statement of Special Education Need?	Yes	No
Education, Health and Care Plan?	Yes	No

Is the child 'looked after' by a Local Authority?	Yes	No
Do you have special guardianship/private fostering?	Yes	No

Does your child have any siblings on roll at the Academy?	Yes	No
If YES, please provide as much information as possible in the box below:		

Section 6: I have not moved but would like my child to attend The Gateway Academy

Why do you want your child to move school? *(Please give as much further information as you can to support your request, using a separate sheet if necessary)*

Have any of the following services been involved with your child in the last 3 years?	Yes	No
If YES , please tick the appropriate box(s):		
Educational Welfare Officer	<input type="checkbox"/>	Social Worker
Educational Psychologist	<input type="checkbox"/>	Child & Family Support
Health Visitor	<input type="checkbox"/>	Other (Please State): <input type="text"/>

Did your child attend early years provision?	Yes	No
Is your child entitled to Pupil Premium?	Yes	No

Is your child attending school regularly?	Yes	No
If NO , please provide as much information as possible in the box below as to why:		

Section 7: Declaration

If you deliberately give false information, we may withdraw our offer of a place at The Gateway Academy.

All the information I have given on this form is correct. I understand that you may check this information with my child's current/previous school.

I enclose supporting evidence of residence:		
Council Tax bill	Utility bill	Letter from solicitor

Your Signature:	
Your Name:	

Relationship to Child (e.g. Mother/Father/Sibling/Close Relation) Please specify:		
Do you have parental responsibility for this child?	Yes	No

Date:	Day:	Month:	Year:
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While this application is being processed, your child should continue to attend his or her present school.

If an admission is approved, it will normally be from the beginning of a new term, other than in exceptional circumstances.

**The Gateway Academy,
Marshfoot Road, Tilbury, Essex, RM16 4LU** | Tel: 01375 489000 | admin.gateway@theglc.org.uk | www.theglc.org.uk

The Gateway Learning Community Trust is a company limited by guarantee, registered in England & Wales (Registered Number 5853746). Registered office at The Gateway Academy, Marshfoot Road, Tilbury, Essex RM16 4LU.
Chief Executive Officer: Kevin Sadler.

The Gateway Learning Community is committed to safeguarding and promoting the welfare of children and young people and expect all staff, volunteers and visitors to share this commitment.

