

Provider Access Legislation

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships - through options events, assemblies, group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting /session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it Meaningful checklist. Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous terms/year we have invited providers from the local area to speak to our pupils.

Destinations on our pupils

Last year our year 11 pupils moved to a range of providers in the local area after school.

Management of provider access requests

Anyone wishing to request access should contact Mrs Anna Fuller, Careers Coordinator, anna.fuller@theglc.org.uk, 01375 489000.

Opportunities for access

The school offers the provider encounters required by law and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers. Please speak to our Careers Leader to identify the most suitable opportunity for you.



CAREERS	Autumn	Spring	Summer	Additional activities
<p>Year 7 Rational: Starting to plan for your future career</p> <p>Aim: Year 7's to have an awareness of what jobs may suit them and how to start preparation for achieving them</p> <p>Disadvantaged: Every PP to have individual meeting to follow up on initial aspiration choices ensuring that they are aware of what that career entails and how to achieve it</p>	<p>Introduction to Unifrog: Careers library treasure hunt Unifrog session 1 (Benchmark 2,3,4) What is Unifrog? Introduce the platform to students, get all students logged on, and complete the Careers library treasure hunt</p> <p>What are skills? Unifrog session 2 (Benchmark,3,4) Introduce students to skills and why they matter. They can then use this knowledge to identify their own skills!</p> <p>Careers assembly (Benchmark 3,4) KPR/CWY to speak re importance of having a career aspiration and what will be happening over the rest of the year.</p> <p>Aspirations survey on google classroom (Benchmark 3)</p>	<p>Interest Profile</p> <p>What is my dream job? Unifrog session 3 (Benchmark 3) Students complete the Interests quiz on Unifrog and find out which jobs might be of interest to them.</p> <p>KPR/CWY to identify the students who have no clear aspiration and conduct interviews during PAD sessions or during lessons (Benchmark 3,8)</p>	<p>Recording Activities Unifrog session 4 (Benchmark 3) Students find out how to identify their activities and record them for future use.</p> <p>What's your dream job? Unifrog session 5 (Benchmark 3,4) Students explore dream jobs on the Careers library and how to choose them.</p> <p>KPR/CWY Identify those who are already showing to be highest risk of NEET, individual meetings and parent meetings held through liaison with Pastoral team where needed and appropriate.</p>	<ul style="list-style-type: none"> • Weekly PAD session: Job of the week covering a wide range of professions. • National careers week – 6th – 11th March 2023 • National apprenticeship week – 6th – 12th February 2023 • Employer visits • Wider participation programme via make happen • The Brilliant Club



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<p>Year 8 Rational: Using the curriculum to inform careers</p> <p>Aim: After investigating potential careers students can utilise the information to select the most appropriate GCSE options</p> <p>Disadvantaged: Review the option choices of the PP students and compare to the aspirations they have provided</p>	<p>What does success mean to you? Unifrog session 1 (Benchmark 3) Success means something different to everyone. Students will find out what it means to them in this session!</p> <p>Career Terminology Unifrog session 2 (Benchmark 2) Students get to grips with words from the world of work they might not know</p> <p>Careers Assembly (Benchmark 3,4) KPR/CWY to outline how careers aspirations form the GCSE options choices</p> <p>Aspirations survey on google classroom (Benchmark 3)</p>	<p>Careers library treasure hunt 2 Unifrog session 3 (Benchmark 2,3,4) Take your class on a treasure hunt around the Careers library!</p> <p>GCSEs – Choices, Choices Unifrog session 3 (Benchmark 3,7) Help students make informed GCSE decisions, whether they know what they want to do in future or not</p> <p>Choosing GCSE options: Subject areas to speak with students about careers opportunities in their subject areas (HoF's to organise within focus week building up to the option process)</p> <p>Making my decision KPR/CWY to meet with students who are unsure / undecided (Benchmark 8)</p>	<p>Activities and Competencies bingo Unifrog session 4 (Benchmark 3.4) Use a game of bingo to explore competencies and practise identifying them!</p>	<ul style="list-style-type: none"> • Weekly PAD session: Job of the week covering a wide range of professions. • National careers week – 6th – 11th March 2023 • National apprenticeship week – 6th – 12th February 2023 • Wider participation programmes via Make Happen • Employer visits • The Brilliant Club



CAREERS	Autumn	Spring	Summer	Additional activities
<p>Year 9 Rational: Identify and preparing to achieve your future goal</p> <p>Aim: Following on from the options process, this year will focus on allowing students to look beyond GCSE and start to formulate plans based on their own skills and interests.</p> <p>Disadvantaged: Review the option choices of the PP students and compare to the aspirations they have provided.</p>	<p>What makes a great Leader? Unifrog session 1 (Benchmark 3) Lead the way to identifying what makes a great leader and how students can be great leaders too!</p> <p>Talking about your activities Unifrog session 2 (Benchmark 3) Students learn to talk about the activities they have taken part in and the all-important competencies they've learned along the way.</p> <p>Careers assembly (Benchmark 3,4) KPR/CWY to speak re importance of having a career aspiration and what will be happening over the rest of the year.</p> <p>Aspirations survey on google classroom (Benchmark 3)</p>	<p>Subjects library treasure hunt. Unifrog session 3 (Benchmark 3,4,7) Take your class on a treasure hunt around the Subjects library!</p> <p>Wellbeing – being kind to yourself. Unifrog session 4 (Benchmark 3) Students understand self-compassion and how to incorporate self-care into their weekly routines.</p> <p>Choosing GCSE options: Subject areas to speak with students about careers opportunities in their subject areas (HoF's to organise within focus week building up to the option process)</p> <p>Making my decision KPR/CWY to meet with students who are unsure / undecided (Benchmark 8)</p>	<p>Identifying Interests. Unifrog session 5 (Benchmark 2,3,4) Students discover the interests and skills that make them unique, and link them to potential careers!</p> <p>Your skills, your team, your future. Unifrog session 6 (Benchmark 3) Students work together to create super teams that can tackle any scenario with their set of competencies!</p>	<ul style="list-style-type: none"> • Weekly PAD session: Job of the week covering a wide range of professions. • National careers week – 6th – 12th March 2023 • National apprenticeship week – 6th – 12th February 2023 • Wider participation programmes via Make happen • Employer visits • The Brilliant Club



CAREERS	Autumn	Spring	Summer	Additional activities
<p>Year 10</p> <p>Rational: Showing your best and knowing how to shine</p> <p>Aim: Preparation for Post 16, CV writing, letters of application, mock interviews & work experience.</p> <p>Disadvantaged: Individual meetings to support the identification of appropriate work experience options ensuring students are prepared.</p>	<p>Personality Profile Unifrog session 1 (Benchmark 3) Students use the Unifrog Personality quiz to discover their personality type</p> <p>How to research possible placements Unifrog session 2 (Benchmark 2,3,6) Students learn how to find work experience that fits their interests!</p> <p>Careers assembly Benchmark 3,4) KPR/CWY to speak re importance of having a career aspiration and what will be happening over the rest of the year.</p> <p>Aspirations survey on google classroom (Benchmark 3)</p>	<p>Careers library treasure hunt 4 Unifrog session 3 (Benchmark 2) The last in a series of four, students use the Careers library to explore skills, salaries, and entry requirements.</p> <p>CVs and cover letters Unifrog session 4 (Benchmark 5) What's the difference between a CV and a cover letter? And how do you write them? Find out in this lesson!</p>	<p>What makes a great team player? Unifrog session 5 (Benchmark 3) We know teamwork makes the dream work, but are students great team players?</p> <p>Unifrog Escape room Unifrog session 6 (Benchmark 2,4,7) Save Sally from a life of boredom! Students take part in a fun escape room activity which will test their teamwork and communication skills.</p>	<ul style="list-style-type: none"> • Weekly PAD session: Job of the week covering a wide range of professions. • Uni taster days – info about courses and individual universities • Mock Interviews • Work experience • National careers week – 6th – 11th March 2023 • National apprenticeship week – 6th – 12th February 2023 • Wider participation programmes Make Happen • Careers guidance interviews • Employer visits • The Brilliant Club



CAREERS	Autumn	Spring	Summer	Additional activities
<p>Year 11 Rational: Successful transition to post 16 for all</p> <p>Aim: Ensure all students have a destination following the end of year 11. This encompasses all students from high achievers to those at risk of being NEET</p> <p>Disadvantaged: All PP students to receive an individual meeting and follow up where required to ensure adequate</p>	<p>Post 16 – choices, choices Unifrog session 1 (Benchmark 3,7) Students learn about the opportunities available to them post-16. This is a great time to ask students to record their intentions for the end of this academic year!</p> <p>Busting BTEC myths Unifrog session 2 (Benchmark 3,7) How much do your students know about BTECs? They might be surprised by our pop quiz!</p> <p>A-Level choices Unifrog session 3 (Benchmark 3,4,7) Students use the Unifrog platform to research potential careers, degree subjects, and interests that will help them to identify A-Level options.</p> <p>Careers assembly (Benchmark 3,4) KPR/CWY to speak re importance of having a career aspiration and what will be happening over the rest of the year.</p>	<p>Destinations sheet review: Undecided / unsure students to be supported by KPR/CWY</p> <p>Revision techniques – Good vs Bad Unifrog session 4 (Benchmark 3) Students review their current revision techniques and choose two new revision techniques to try out!</p> <p>Wellbeing: recognising and managing stress and anxiety Unifrog session 5 (Benchmark 3) Students gain an insight into the difference between stress and anxiety. They'll learn techniques to help manage them and places to go for support.</p> <p>Introduction to apprenticeships in England Unifrog session 6 (Benchmark 2,3,7) Students have so many options when it comes to choosing an apprenticeship! This lesson will</p>	<p>Coping with changes: Leaving secondary school Unifrog session 7 (Benchmark 3) Students gain an awareness of the changes ahead of them and develop coping strategies in preparation for this change!</p>	<ul style="list-style-type: none"> • Advise and Guidance meeting (Benchmark 8) • Weekly PAD session: Job of the week covering a wide range of professions. • National careers week – 6th – 11th March 2023 • National apprenticeship week – 6th – 12th February 2023 • Wider participation programmes via Make Happen • Careers Meetings • The Brilliant Club • Intended destination forms • One to one support for those at highest risk of NEET and those who have applied for the higher courses. All pre-identified and fluid as required at the time. • College open days: Advice and



support is in place to complete applications for their successful transition to appropriate post 16 destination	Aspirations survey on google classroom (Benchmark 3)	help them research and make choices that suit them.		preparation. Circulated by KPR
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Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is located in the library and available to all pupils before and after school along with both their break times.

Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

Approval and review

Approved 18 December 2023 by Governors

Next review: 18 December 2024

Signed: Paul Connew - Chair of Governors



Grainne McLaughlin - Head Teacher

